

MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 19 DECEMBER 2023 in the MEMORIAL HALL

3359 Attending – Chairman Cllr Tony Obertelli. Councillors, Jo Bateman, Alan Connor, Sarah Campbell, Janet Sellers and Andy Burrows. Apologies received from Cllr Cohen-Kingsley.

3360. Minutes

Chair signed the minutes of the meeting held on 20 November 2023 as a true record

3361. Declaration of Interest

None received

3362. Public Participation

No members of the public attended

3363. Reports

- No County or City Councillors attended the meeting, all sent apologies ahead of time.
- Cllr Obertelli attended the Memorial Hall Committee meeting

Chairman's comments – Community Emergency Committee. The group met to update their plan which will be distributed in due course. Special thanks to Jo Leeman for her work on the documents.

Councillors noted - The post-box toppers knitted and put in place around the parish for the Christmas season are excellent, councillors wanted to thank those responsible.

3364. Council Vacancy

Mr Andrew Burrow was co-opted onto the Council and duly signed a Declaration of Acceptance of Office in the North Ward document.

3365. New items for Dec 2023

1. An update received after the agenda was published – Bus Shelter Repair on coastal Road costs to repair approx. 2k. A Member of the public saw the incident that damaged the bus shelter happen. Council will seek some clarity to see if the costs will be met by them.
2. Unauthorized pruning of our tree stock at the Rec - **Resolution** write to home owner who lives close by to ask for help reporting to police
3. CCTV evidence of damage to the Bowling Green discussed, await update from the Police.
4. 2024/5 Budget – Precept. **Resolution** – Budget approved and Precept Set
5. Litter Picking Group – in association with local businesses – **Resolution** to support the formation of a group, Cllr Obertelli to make contact
6. Biodiversity Policy, consider the model policy, plus the appendix with recommendations from Cllr Sellers that customise the content to our Parish – **Resolution** to adopt the model policy with the recommendations.
7. Muga Electrical problems **Resolution** to alter the timer switch on the lights
8. Installation of Christmas Trees and lights – **Resolution** aim to remove dead Ash tree and install new Christmas tree with money donated by the Horticulture Society earlier in the year. **Special Thanks** – to Cllr Connor for installing the trees on to the Memorial Hall again this year.
9. Christmas 2024 – preparations for next year – **Resolution** - Have an event on Sunday 1 December. Order goods now for 2024 event to secure them.
10. Rail works for Christmas, Road closures for 2024. Matter discussed

11. Canal bins - **Resolution** research costs of replacement bins and emptying at the three bridges on the canal in our parish.
12. Letter from Lizzi Collinge – **Resolution** reply to the letter
13. Refurbishment of notice boards for 2024 – **Resolution** add to the working list
14. Coffee Morning at Memorial Hall in April – **Resolution** use the opportunity as engagement event
15. Speeding / Slowing signs update – **Resolution** write to residents with an update. The stretch of road has been assessed and found that it does not meet Lancashire County Councils criteria for addition to the rota of the mobile speed unit.

3366. Ongoing items

To discuss matters relating to ongoing items and agree any actions.

- a. Consider a policy for the hire of the field beside the Memorial Hall
- b. Bus Shelters – additional bus shelter
- c. Tennis Club Switch Room
- d. PC internal control audit & Financial regulations review
- e. WW2 Pill Box Rushley Mount / Marine Drive
- f. Memorial Hall roof repairs bill.
- g. Get Quotes for Tree work
- h. Get Quotes for Signage changes

3367. Five Year Plan

Public consultation proposed for April 2024 around short and long term projects.

3368. Planning Applications

- i) To note that the following planning application(s) has been submitted to Lancaster City Council and circulated to members of the Council since the last meeting:

23/01366/FUL	36 Bay View Ave
23/01393/FUL	61 Hest Bank Lanne
23/01047/FUL	39 Marine Drive
23/01265/FUL	Waters Edge

- ii) To note any planning applications received and circulated to members of the Council since publishing the agenda
- iii) To note those planning applications have been notified as approved/refused by Lancaster City Council since the last meeting

23/10081/FUL	22 Bay View Ave
23/01226/FUL	10 Kirklands
23/01245/FUL	119 Hest Bank Lane

3369. Finance

- i) To note there have been **£1,590.31 in Nov** receipts.
- ii) To note the balance of the Reserve Bank account **£81,443.06**, and any interest applied to the account **£88.81**
- iii) To note any receipts since publishing the agenda (Live statement)
- iv) To approve the following payments:

December 2023

• Office furniture		£185.00
• Printer		£159.99
• Repairs (Grids and Electrics)		£20.17
• Christmas Event (purchase Elves)		£0
• Christmas Event (purchase chocolates)		£21.80
• Mark Hepworth (furniture)	Nov	£100
• Mark Hepworth (furniture)	Dec	£85.00
• Stipe Fees		£0.45
• Cemetery items		£25.58
• Key Box		£12.99

Regular Payments

• Bank Charges		£6.30
• Clerks Wages		£1341.30
• HMRC		£167.21
• Clerks printing (£9.99 pm) Plus extra for posters		£19.98
• S Brade - Grounds Maintenance		£144

Direct Debits

• Eon Next (MUGA)		£67.06
• Envirocare		£882.50
• Sky broadband		£41.94
• Water Plus		£32.22

- v) To approve any payments due since publishing the agenda, £99.02
- vi) To approve retrospective payments included in list above
- vii) To approve and sign month end balances
- viii) To note the bank balances at 30 November was £103,359.40 and authorise the Chair to counter-sign the bank statement.
- ix) To note, £100 petty cash will no longer be held, the balance of £53.57 has been paid into the bank, receipts totalling £46.43 have been submitted and accounted for.

3370. Open Spaces

To inform the council of any issues at our open spaces and receive any reports;

- i) Regular inspection of playgrounds at the Recreation field and Manor Lane Park.
- ii) Use of the MUGA – bookings and fees, gates and locks
- iii) Cemetery – **Resolution** to set a meeting to discuss 2024/2025 objectives with a working group of several councillors
- iv) To discuss any report on the condition of Church Triangle and the Pound and Stocks

3371. Parish Events To receive any reports from the Events Committee.

Spring Event 2024, meeting to organise. Christmas 2024 event now booked.

To note – Cllr Obertelli helped with an event at The Hest Bank public house where he judged the Best Pumpkin competition.

3372. To receive items for consideration for a future agenda:

None raised

3373. Date and time of the next meeting set as 15 January 2024 at the Memorial Hall at 7:00

3374. The chairman declared the meeting closed at 9:00pm